Application No. (LAVI’s use only)

**Liberia Accountability and Voice Initiative**

**LAVI-APS-006 Annual Program Statement (APS)**

Thematic Window Programming Grant

Collaborative Problem Solving: Education Sector Reform

**Concept Note Template**

*Completed concept notes should be no longer than three (3) pages in length excluding cover page using this format. Please use Times New Roman font 11.*

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| --- | --- | --- |
| **Cover Page** | | |
| Name of Organization and Acronym |  | |
| Name of Point of Contact |  | |
| Telephone Number and Email | Phone |  |
| Email |  |
| Website *(if applicable)* |  | |
| DUNS Number *(if available)* |  | |
| Location of Offices in Liberia |  | |
| Name and Contact Information of Authorized Representative | Name |  |
| Position |  |
| Phone |  |
| Email |  |
| Name and contacts of the Technical Contact Person for Proposed Project | Name |  |
| Position |  |
| Phone |  |
| Email |  |
| Signature of Authorized Representative of the Applicant | I, the undersigned, being the authorized representative of the applicant named herein and the person duly responsible for the overall implementation of this program certifies that all of the information provided in this application is true and accurate to the best of my knowledge.  Name:  Signature:  Date:  Stamp: | |

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| **ORGANIZATION PROFILE (1/2 page)** |
| *Briefly present the organization ( include creation date, vision, mission, areas of expertise and staff capacity* |
|  |
| **PAST PERFORMANCE ( 1 page maximum)** |
| *Briefly present your past performance in relation to the education sector, and/or research, and/or advocacy, and/or capacity building, and/or information dissemination, and/or conducting community dialogues* |
|  |
| **ADVOCACY APPROACH (1 page maximum)** |
| *Briefly explain your advocacy approach to improve teaching quality and classroom learning relevance. This explanation should include references to LAVI objectives and approach as detailed in the Annual Program Statement.* |
|  |
| **ORGANIZATIONAL ROLE IN THE COALITION (1/2 page maximum)** |
| *Based on your experience and networks, describe what role your organization would play in the advocacy coalition to improve teaching quality and classroom learning relevance in Liberia.* |
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